



Olive AP Academy
THURROCK

Olive Academies

Head of Academy – David Stevens

Parent/carer of KS3 students

24 May 2023

Dear parent/carer

Adjustments to academy day during Year 11 exam period

To help with the smooth running of the academy day during the Year 11 exam period, we will be making some adjustments to the arrival and departure times for our students in KS3 on exam dates, as follows:

KS3 Students			
Date	Arrival time	Departure time	Location
Tues 16 May	11:30	14:45	On site as per individual student timetable
Thurs 18 May	11:15	14:45	On site as per individual student timetable
Fri 19 May	11:15	14:45	On site as per individual student timetable
Half-term break 29/05/23 – 02/06/23			
Mon 5 June	11:30	14:45	On site as per individual student timetable
Wed 7 June	11:15	14:45	On site as per individual student timetable
Fri 9 June	08:30	12:15	On site as per individual student timetable
Mon 12 June	11:15	14:45	On site as per individual student timetable
Wed 14 June	11:15	14:45	On site as per individual student timetable

If your child gets a taxi to and from the academy, times will be amended accordingly.

Please ensure that your child is not present in a public place during the times that they are not timetabled in the academy, unless there is reasonable justification for this. You will also be responsible for the safeguarding of your child during these times.

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Please note that students will follow their normal timetable on all other dates during this time period and will return to their full timetable with effect from Thursday 15 June 2023.

We thank you in advance for your support with this adjustments. If you have any concerns regarding this matter, please contact us at the academy.

Yours sincerely



David Stevens
Head of Academy